



Request for Reconsideration of Library Collection Materials

Most of the items we add to our collection are done so based on professional evaluation, critical reviews, and the needs of our community. We also understand that not everyone shares the same viewpoints and tastes. By submitting this form, you are asking TADL to remove a particular work or item from the collection because of some objection you have to it. Please be as specific as possible and remember that you must sign and date the form as well (one form per item request).

Name (and/or Organization) _____

Address _____

City, State & Zip _____

Phone _____ Email _____

Are you a TADL cardholder; or do you live, work, own property, or attend school in our service area? Yes No

In which Library(s) is the item located? Main Library East Bay Branch Kingsley Branch

Please check the material format: Print Audio Video E-Resource Other

Item Title _____

Author/Performer _____

Publisher/Producer _____

I affirm that I have read, listened to, watched, or used the work or item in its entirety.

To what in the material do you object? Be specific, citing pages, minutes into a movie, tracks on a CD, etc. (If you need more room, please attach additional sheets)

What do you believe is the theme or purpose of this material?

What did you find worthwhile in this material?

What do you think might be the result of someone using this material?

What recommendations do you have for other materials on the same subject and in the same format?

Signature _____ Date _____

Printed Name _____

Fully completed forms may be dropped off: In-person at any service desk of the Main Library; Mailed to the Library Director at Reconsideration Request, Traverse Area District Library, 610 Woodmere Ave, Traverse City, MI 49686; or Emailed to mhoward@tadl.org.

We will review the item that you are requesting we reconsider. You should expect a written response to your request for reconsideration of the library collection item listed on this form within thirty days of receipt. *Thank-you for your interest in the library.*

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For Office Use ONLY: Received on _____ Initials _____