

# Traverse Area District Library

## Cleaning RFPs Addendum #2

Pursuant to the three Cleaning RFPs posted at [www.tadl.org/bids](http://www.tadl.org/bids) on February 25, 2026, and following the First Addendum published on March 19, 2026, this Second Addendum is provided to clarify certain items contained in previously published PDF documents. This document will be provided via email to all Pre-Bid Conference attendees, as well as being published at [www.tadl.org/bids](http://www.tadl.org/bids).

While there are three separate RFPs to be bid on separately, and all three contracts will be awarded individually, the information contained in this Addendum pertains to all three RFPs.

1. In connection with the current fees charged for cleaning services in each of the three locations, as shown in Addendum #1, those costs include supplies and interior window cleaning, as well as floor care that includes regular vacuuming. Irregular floor care like stripping old wax and applying new wax will be negotiated as needed and does not need to be included in the regular costs proposed by bidder.

2. For the Woodmere facility, in section 1b under "Project Description" on page 9 of the Woodmere RFP, the 4th bullet point is amended to read, "Mid-day clean-up of all 7 bathrooms, to be done between 1pm-3pm, **Monday through Saturday. Sunday does not require a mid-day cleaning.**"

3. All submitted Proposals will remain sealed until the submission deadline of 4pm on March 31, 2026. At that time they will be opened and the Proposals will be compared. The bid will be awarded based on proposed costs, provided references, overall professionalism, discussion between Library Administrators and the Board Of Trustees, and any other data available which contributes to the Library making the selection that serves the best interests of the Library.

Additional Addenda will be provided as the need becomes apparent, and/or upon any Request For Information (RFI) from prospective Bidders.

Submitted by:

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Dated March 25, 2026