



Traverse Area District Library

Cleaning RFPs Addendum #1

Pursuant to the three Cleaning RFPs posted at www.tadl.org/bids on February 25, 2026, and following the mandatory Pre-Bid Conference held March 6, 2026, this First Addendum is provided to clarify certain items contained in the published PDF documents. This document will be provided via email to all Pre-Bid Conference attendees, as well as being published at www.tadl.org/bids.

While there are three separate RFPs to be bid on separately, and all three contracts will be awarded individually, the information contained in this Addendum pertains to all three RFPs.

1. All references to Exterior Window Cleaning contained in any of the Cleaning RFPs are hereby deleted. Exterior window cleaning is contracted to another company and is not a part of this cleaning contract.

2. Pertinent Dates:
 - As indicated on Page 2 of each RFP, and in section 5a "Response Date", the Bids will be due by March 31, 2026. That information is amended to add that 4pm is the final acceptance time on that date.
 - Bids will be reviewed, taken before the Board of Trustees for discussion, and final determinations made by April 30, 2026. All bidders will be immediately notified of the final award decision, as well as giving the current cleaning contract holder 30 days' notice of termination of the contract.
 - The winning bidder(s) will be expected to start work on June 1, 2026.

3. Pursuant to a prospective bidder's Request For Information (which information is a matter of public record), currently monthly cleaning charges for each facility are as follows:
 - Woodmere: \$12,303.67
 - East Bay: \$549.04
 - Kingsley: \$1,330.72

Additional Addenda will be provided as the need becomes apparent, and/or upon any Request For Information (RFI) from prospective Bidders.

Submitted by:

Bret R Boulter
TADL Facilities Manager
Dated March 19, 2026