



Board of Trustees Regular Meeting  
MINUTES (approved)  
Thursday, January 21, 2015 at 5:30pm  
**McGuire Community Room**  
610 Woodmere Ave., Traverse City, MI 49686

**1. Call to Order**

The meeting was called to order by President Gillman at 5:30pm. Present were Gillman (President), Marek (Vice President - left at 6:06 prior to Old Business), Beasley (Secretary), Jones, Payne, and Kachadurian (Trustees). Streit (Treasurer) was absent. Also present were Zeits (Counsel), Parsons (Director), and Carpenter (Staff).

**2. Approval of agenda**

It was MOVED by Kachadurian, SUPPORTED by Jones, to approve the agenda as presented. Motion CARRIED.

**3. Approval of minutes**

It was MOVED by Beasley, SUPPORTED by Jones, to approve the regular meeting minutes of December 17, 2015 as presented. Motion CARRIED.

**4. Annual Meeting**

a. *Re-appointments to TADL Board of Trustees | Oath of Office Affirmations*

President Gillman announced that the County re-appointed Kachadurian and himself, both four year terms, to fill their expiring seats on the TADL Board of Trustees. Beasley performed the Oath of Office for Kachadurian and Gillman and each appointee responded affirmatively.

b. *Election of Officers*

President Gillman noted that Nominating Committee members, Marek and Gillman, did not wish to make substantive changes in the make-up of the membership assignments for 2016 due to the efficiencies experienced over the past year. Marek read aloud the proposed Slate of Officers. Following no objections or further nominations, it was MOVED by Kachadurian, SUPPORTED by Jones, to accept the 2016 Slate of Officers as presented. Motion CARRIED.

c. *Committee Appointments*

President Gillman noted that 2016 committee appointments would remain the same as 2015, with the exception that Jones, rather than Beasley, would be Chairman of the Policy Committee. It was MOVED by Marek, SUPPORTED by Beasley, to approve the committee appointments as presented. Motion CARRIED.

d. *Approval of Board meeting Schedule: February 2016 – January 2017*

President Gillman introduced the February 2016 thru January 2017 board meeting schedule for approval along with an amendment request to move the meetings from 5:30pm to 5:00pm. It was MOVED by Kachadurian, SUPPORTED by Jones, to approve the regular board meeting schedule with the amended time. Accommodation needs and requirements were discussed briefly. It was then MOVED by Beasley, SUPPORTED by Jones, to approve the regular meeting schedule with the amended time, pending the hosting member libraries' ability to accommodate the time change. Motion CARRIED.

e. *Approval of TADL Main Library and Branch Operational Hours and 2016 Closure Dates*

It was moved by Kachadurian, SUPPORTED by Beasley, to adopt the operational hours and 2016 closure dates as presented. Motion CARRIED.

f. *Annual Conflict of Interest Statement*

Gillman requested each board member complete an annual Conflict of Interest Statement, as is required in the Bylaws, and return it to Carpenter for record.

**5. Public Comment**

President Gillman opened the floor for public comment. There was none.

**6. Reports and Communications**

*a. Director Report*

Parsons confirmed her written report and added the following highlights:

- The agreement with The History Center is moving forward. The History Center has received an offer from a local company to move the collection for free in the next few weeks, so TADL staff is currently preparing the space where the collection will be housed.
- The Friends of TADL received a generous donation of \$5000 from the Timothy B. and Sally S. Hanley Fund to be used for the Early Literacy Play Space in Woodmere's Youth Services Department.
- The roof icing project will be completed in the next few days.

President Gillman noted that Departmental Reports were included in the board packet and he expressed appreciation to Morey, TADL's Assistant Director of Technology, for his successful cost-saving effort throughout the past year.

*b. Financial Report*

Parsons confirmed her December 2015 revenue and expense reports, noting that revenues from property taxes and penal fines were slightly higher than anticipated. Expenses were 93.9% of the total budget. Following a few minor 2015 expenses yet to be paid, Parsons estimates a remaining balance of approximately \$275K which will be disbursed under the terms of the 2015 budget amendment approved in December.

President Gillman and Vice President Marek commended the staff's ability to provide good service throughout the year under a well-handled budget.

*c. Member Library Reports*

- Renee Kelchak, Director of Interlochen Public Library (IPL), confirmed her written report and noted the following additions: IPL has two new board members, Laurie Bouwman and Pat Tallman; IPL's 2015 audit is underway and TADL will receive a copy upon completion; and IPL will be the recipient of proceeds from the February 6<sup>th</sup> Benefit Concerto Concert at Interlochen Center for the Arts, which will be used for IPL's Summer Reading Program. Kelchak thanked the board for their member library payment and expressed appreciation for TADL's support and friendship.
- Written reports were provided by Vicki Shurly, Director of Peninsula Community Library, and Julie Kintner, Director of Fife Lake Public Library.

*d. Committee Reports*

President Gillman noted that the Facilities and Services, the Personnel, and the Policy Committees did not meet.

- Finance Committee – Parsons reported that the committee had met briefly, discussed member library payments, and received an update on the roof project.

*e. Other Reports and Communications*

- Friends' Report – Maryln Lawrence, Friends Board President  
There was no report this month.
- Chuck Judson (TADL Counsel), 2015 Distinguished Service Award Recipient  
President Gillman acknowledged Judson for his award and expressed congratulations on behalf of the TADL Board of Trustees.

**7. Presentation: Karrie Zeits, Smith Haughey Rice & Roegge**

Zeits began her presentation with a review of Section 57 of the Michigan Campaign Finance Act and followed with a briefing of the recent passage of Public Act 269 of 2015 Section 57(3) which states:

Except for an election official in the performance of his or her duties under the Michigan election law, 1954 PA 116, MCL 168.1 to 168.992, a public body, or a person acting for a public body, shall not, during the period 60 days before an election in which a local ballot question appears on a ballot, use public funds or resources for a communication by means of radio, television, mass mailing, or prerecorded telephone message if that communication references a local ballot question and is targeted to the relevant electorate where the local ballot question appears on the ballot.

This bans TADL from communicating ballot question information beginning June 3, 2016 for the August 2, 2106 millage election date. Zeits answered questions from board members as well as from members of the audience.

Zeits also noted that several corrective bills have been submitted to the Michigan Legislature. Senate Bill 703 and House Bill 5521 both propose a complete repeal and House Bill 5219 would allow communication of the language of the ballot proposal, the date of the election, and discussion of the proposal at a meeting of the public body within the 60 day period prior to the election.

**8. Old Business**

**a. *Library Cooperative Change***

Parsons informed the board that following their past authorization to investigate other, more beneficial Library Cooperatives in the area, she was requesting a board resolution to leave Mid-Michigan Library League (MMLL) and to join another. TADL is required to give a 6-month notice to MMLL with a deadline of April 1<sup>st</sup>. Parsons first choice among the alternatives is Northland Library Cooperative. Jones inquired as to how the change would affect TADL's member libraries and Parsons reported that although the member libraries are not required to be in the same Cooperative as TADL, she has spoken with each of them about the possibility of changing Cooperatives and all have indicated that they would follow TADL for similar reasoning.

It was **MOVED** by Kachadurian, **SUPPORTED** by Beasley, that TADL give notice to MMLL of TADL's intent to leave the Cooperative. **Motion CARRIED.**

**9. New Business**

**a. *Resolution to approve Member Library Payments***

Beasley read aloud the resolution to approve member library payments in the amounts of \$143,206 to Fife Lake Public Library, \$174, 112 to Interlochen Public Library, and \$176,173 to Peninsula Community Library, and then **MOVED**, **SUPPORTED** by Kachadurian, to approve the resolution as presented. A roll call vote was taken with the following results:

Jones – Aye	Gillman – Aye
Kachadurian – Aye	Beasley – Aye
Payne – Aye	

**Motion CARRIED.**

b. *Resolution to approve in advance health insurance and MERS invoices for 2016*

Beasley read aloud the resolution to approve all Priority Health Insurance and Municipal Employee Retirement System invoices for 2016 that equal or exceed \$25,000 as required in the Bylaws. Kachadurian noted that the payments are obligatory and have been budgeted for. A roll call vote was taken with the following results:

Jones – Aye                      Gillman – Aye  
Kachadurian – Aye              Beasley – Aye  
Payne – Aye

Motion CARRIED.

**10. Public Comment**

President Gillman opened the floor for public comment. There was none.

**11. Adjournment**

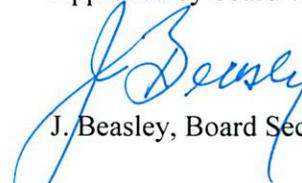
With a motion by Kachadurian, with support from Beasley, President Gillman adjourned the meeting at 6:25pm.

Respectfully submitted,



V. Carpenter, Recording Secretary

Approved by board vote on February 18, 2016,



J. Beasley, Board Secretary