

TADL Facilities & Services Committee
Minutes

November 17, 2016 ~ 4:00 9.m.

Thirlby Room
610 Woodmere Avenue
Traverse City, Michigan

Attendance: Mark Payne, Chair; Jerry Beasley, Secretary; Gail Parsons, Director and Bruce Bennett, Facilities Manager.

Public Comment

There was no public comment.

Agenda – The agenda was approved as presented.

Approval of Minutes

The minutes of September 22, 2016 meeting were approved as presented.

Roof Update

Bennett reported that Bloxsom Roofing employees removed some panels from the roof and did an inspection of several areas. They found areas with rotting wood and said it was their opinion that the roof had not been installed correctly. Two indications of faulty installation are that the felt was not lapped according to specifications and there was no sealing with cement. Bloxsom sent a letter indicating what the problems were, but did not provide a recommendation for action. Bennett requested another more detailed letter with recommendations for remediation which should be forthcoming shortly. Payne will do some research to determine the correct product required if the roof should need to be replaced.

Chiller Discussion

Bennett presented a proposal from Trane to replace the compressor on one of our chiller units. Trane indicated that they recommend replacement based on run time for the unit and that ours was due to be replaced. The cost of replacement is \$31,466. Bennett said that work could be started this fall and completed in the spring when workers would be able to access the unit. There was discussion, and it was decided that since we are so near the end of the fiscal year, we should postpone any decision and determine the best time to do the project at a future meeting. The compressor will not be running until weather warms up next year, so there is no urgency to do it immediately.

Public Comment

There was none.

Next Meeting

The next meeting is scheduled for December 22, 2016 at 2:00 p.m.

Adjournment

The meeting adjourned at 4:31 p.m.