

TADL Facilities & Services Committee  
Minutes

**June 23, 2016 ~ 2:00 p.m.**

Thirlby Room  
610 Woodmere Avenue  
Traverse City, Michigan

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**Attendance:** Mark Payne, Chair; Andy Marek, Vice-President; Jerry Beasley, Secretary (absent); Gail Parsons, Director; Jill Porter, Assistant Director for Public Services; Bruce Bennett, Facilities Manager; Matthew Wiliford, Marketing & Communications Manager; Karrie Zeits, Smith Haughey Rice & Roegge; Brenda DeKuiper, Blair Township Treasurer; Gloria VanHoose and Patrick Biegler, Blair Library Committee; and Barbara Benson, Schmuckal Family representative.

**Public Comment**

There was no public comment.

**Agenda** – The agenda was approved as presented.

**Approval of Minutes**

The minutes of May 26, 2016 meeting were approved as distributed.

**Blair Library Committee**

The Finance Committee of the TADL Board initiated contact with the Schmuckal family to determine the method for giving back the \$100,000 donated by the Schmuckal Family Trust for establishment or enhancement of library services in Blair Township, noting that the Board should not be acting as fiduciary agent for projects. Following investigation by the TADL Board into the process to return the \$100,000, the Blair Library Committee stepped forward with a proposal to purchase the Farm Bureau building in Grawn to house a library. They passed out information about their 2016 Business Plan. The cost of the building is \$239,000, but it would need at least an additional \$60,000 for renovations according to their estimates, bringing the total cost to \$299,000 plus. Gloria VanHoose, secretary of the Blair Library Committee, calculated that they have \$19,000 available that they have raised in the past 16 years. She also included the \$100,000 donated to TADL for Blair Library service bringing the total to approximately \$119,000, not including their estimate of \$4,000 - \$10,000 in interest earned on the Schmuckal account (actual amount is \$670). VanHoose indicated that they would raise the rest of the money with grants, donations, fundraising, gifts, in-kind donations and tax write-offs.

There was discussion about the viability of the plan and whether it was realistic. Discussion also included whether or not TADL could support the operation of another library. Such a library would need to be a branch rather than a member library because of state regulations. DeKuiper stated that the township would provide a building if TADL could commit to operating it. Payne reiterated that TADL has to consider all of the other financial obligations it has, especially the large unfunded pension liability noting that we cannot make a commitment or count on future surpluses.

Zeits noted that Board members decided to investigate giving the money back because it has been sitting idle for so long, and it didn't appear that there were any options on the horizon to use it. She said that she would put together an analysis of options for using the funds for the Schmuckal family to consider. She will also provide information about state regulations related to library formation and branch vs. member libraries and what the process is to give the money back to the Schmuckal family if that is the decision.

Parsons will work on funding models for various scenarios.

**LED Re-Lamp Project**

Bennett told members that the last time the building was re-lamped was in 2007 and that the light output has been substantially degraded since then. He would like to investigate moving to LED bulbs as a money and energy saving measure. He has already gotten some samples and prices from three different companies. He has been told that the return on investment would be between 1.5 and 2.5 years. Costs could range from \$34,000 to \$42,000, and projected savings during the first year is estimated to be over \$19,000. Bennett asked if members would like him to pursue getting RFPs. The committee authorized him to go ahead and do an RFP noting that we need to make sure it is done right.

**Next Meeting**

The next meeting is scheduled for July 28, 2016 at 2:00 p.m.

**Public Comment**

There was none.

**Adjournment**

The meeting adjourned at 3:26 p.m.