

**TADL Board of Library Trustees**  
Policy Committee  
**Minutes**  
October 6, 2016 - 10:00 AM ~ Thirlby Room

**In Attendance:**

J. Jones (Chair) and J. Beasley, and A. Marek, trustees, and G. Parsons, J. Porter and A. Olson staff.

**Agenda Approval** – The agenda was accepted as presented.

**Minutes Approval** – The minutes of the September 1, 2016, meeting were approved as distributed.

**Public Comment** – There was none.

**Pledge of Allegiance on Board Agenda**

Marek reported that he and Jason Gillman have discussed having the Pledge recited at TADL Board meetings because most other boards are including it. Members passed a motion to recommend to the Board that the by-laws be amended to include the Pledge of Allegiance in the order of business after the Call to Order and Roll Call.

**Material Donation Procedures**

Parsons distributed copies of a newly revised Material Donation Procedure. Although it is not a policy, and never has been, she said she wanted to share it with members. Over the past 6 or 7 years, the practice has been to accept anything and everything that people want to donate. A change was necessitated due to the large volume of donated materials that we have to pay to discard because they are smelly and soiled or are not needed for our collection and are not saleable at the book sales.

**Meeting Room Policy Discussion**

With the upgrades taking place in the McGuire Room, staff believes that changes need to be made to the Meeting Room Policy. One of the issues that has come up is in regard to charging a rental fee for equipment now that we are acquiring additional items such as a slide sorter and viewer. Rentals are currently addressed within this policy. Parsons indicated that the discussion of this topic is just the beginning of a broader consideration of several aspects of the policy. After Committee discussion, it was recommended that staff work on developing a draft for a future meeting.

**Topics for Next Meeting:**

**Public Comment** – There was none.

**Next Meeting:** November 3, 2016

**Adjournment** – The meeting adjourned at 10:59 a.m.