



**Board of Trustees Regular Meeting**  
MINUTES (approved)  
Thursday, May 20, 2021 at 4:00pm  
Virtual Meeting via Zoom

**1. Call to Order**

The meeting was called to order by President Jones at 4:00pm. Present were: Jones (President); Sullivan (Treasurer); Vickery and Budzinski (Trustees). Odgers (Vice President), Pakieser (Secretary), and Wescott (Trustee) were absent. Also present were: Zeits (Counsel), Howard (Director), Radjenovich (Business Manager), and Carpenter (Staff).

**2. Pledge of Allegiance**

All members in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

**3. Approval of the Agenda**

Howard requested an amendment to the agenda adding under New Business, item 8b, Agreement with TC Light and Power for electric vehicle charging stations. It was **MOVED** by Budzinski, **SUPPORTED** by Vickery, to approve the agenda as amended. Motion **CARRIED**.

**4. Public Comment**

President Jones opened the floor for public comment. There was none.

**5. Approval of Minutes**

a. *Regular Meeting of April 15, 2021*

President Jones noted a correction to the roll call vote results on page 3, under Old Business, item 7c: Jones was marked as absent and Odgers voting aye, but that should be reversed. Odgers was absent and Jones voted aye. It was **MOVED** by Sullivan, **SUPPORTED** by Budzinski, to approve the regular meeting minutes of April 15, 2021 along with the aforementioned correction. Motion **CARRIED**.

b. *Special Meeting of May 11, 2021*

It was **MOVED** by Vickery, **SUPPORTED** by Sullivan, to approve the special meeting minutes of May 11, 2021 as presented. Motion **CARRIED**.

**6. Reports and Communications**

a. *Director Report | Departmental Reports*

Howard confirmed her written report and added the following:

- Howard and Counsel are working together to sort out the rapidly changing mask orders and are anticipating new MIOSHA guidance rules to be released soon. Howard and staff continue in good faith to meet the changing mask and public safety guidelines during all the governing ordinances.
- The big news – TADL received a Rotary grant of \$50,000 to use for purchase of a bookmobile. And, within the first 2 days of the grant announcement, TADL received another \$7150 in donations from community members toward this new service. Former board member Doug Brown told Howard that he was very excited to hear of the news since former Director Michael McGuire, who retired in 2009, had dreamed of obtaining a bookmobile and now it's finally happening. Howard plans to *create a committee to*

(approved)

develop and implement the bookmobile service. Brady, TADL's Marketing and Communications Manager, added that bookmobile plans hopefully include a tracking device for GPS mapping, wi-fi hotspots, a 3D printer, books, and much, much more.

b. *Financial Reports*

Radjenovich confirmed her written report and noted that interest and dividends are low right now since it is affected by the market. The library has other investment options if the board felt that it needed to make a change at a later date. The first half of the Talking Book Library State Aid has been received. The first half of the general library State Aid has just been received and will be reflected in the financials next month. The many grants received this year are filling in the revenue slack so far and also keeping us over budgeted revenue. On the expense side, building and ground maintenance keeps increasing for the 22-year-old building.

c. *Member Library Reports*

- Jennifer Thomet, Director of Interlochen Public Library (IPL), reported a great month at IPL. Gentle yoga and yarn therapy started up, as well as a new book club called First Drafts that meets at the Hofbrau restaurant. The IPL Friends are holding a plant sale on May 29.

A written report from Vicki Shurly, Director of Peninsula Community Library (PCL) was included in the board packet. President Jones noted that a new Director for Fife Lake Public Library has not been selected yet.

d. *Committee Reports*

President Jones reported that neither the Policy and Personnel Committee or the Finance and Facilities Committee had met since the last regular board meeting.

e. *Other Reports and Communications*

- Friends' Report – Donna Hornberger, TADL Friends Board President  
Hornberger introduced herself as the newly appointed board President of the TADL Friends group. Her appointment is for two years and Doug Weaver, the former President, is now the Vice President. All other officer positions and people stayed the same. Library history collectors, Ann Swaney and Ann Magoun, presented at the annual meeting. The Friends have been meeting virtually and book sorters have been sorting at the library in preparation for a, hopefully in-person, regular book sale at the end of September.

7. **Old Business**

a. *Draft Strategic Plan*

Howard provided a second summary of the four key focus areas that will be included in the approximately 60-page final report and plan that will become TADL's 3-year strategic plan. She requested from the board members that if there were items that the board wanted to add or take out of the summary to address those so that they can be added to the final plan.

Howard explained that the order within the summary would become the order of the plan: Inclusive Spaces over-arching throughout the 3 years; year 1 being Purposeful Partnerships beginning in January of 2022; Innovative Engagement in 2023; with Targeted Outreach in 2024 as a catch-up of what hadn't yet been done in years 1 and 2. There is a synergy within the 3 years and, also, within each year there are goals in both the physical and the intellectual spheres.

Discussion ensued and questions were answered. There was general consensus that the summary captured the best plan forward at this time and that both fundamental and innovative collaborations, connections, partnerships, and relationships would be cultivated or enhanced within the final 3-year strategic efforts.

**8. New Business**

a. *Accessibility and Mobility for People with Disabilities*

Odgers had requested the inclusion of an article called "A Look into Accessibility and Mobility for People with Disabilities" on the board agenda, however due to her absence the members in attendance did not know Odgers' intent regarding the content. Regardless, a brief discussion was had as it might relate to strategic planning.

b. *Agreement with TC Light & Power for Electric Vehicle Charging Stations*

Howard explained that the idea of electric vehicle charging stations was discussed at the committee level, after which she started seeking grants. In that process it was revealed that TC Light & Power had a few but they were taken at the time, so TADL was on a waiting list. Shortly thereafter two of those charging stations became available and Howard was approached by TC Light & Power to install the infrastructure in TADL's parking lot, at no cost. Electric vehicle owners pay for the charge with a generic, standard, and popular charging app on their phone, according to Morey, TADL's Assistant Director for Technology, so there would also be no charge to the library for the vehicle charge. Members of the board felt that the charging station would be a nice asset for the library and would be interested in extending stations out to the branch libraries if possible. Howard will investigate if that is an option.

Zeits (Counel) was transparent and informed the board that the law firm she is employed with (Sondee Racine & Doren) represents TC Light & Power, but also noted that the situation did not present a conflict of interest according to the rules of professional conflict since the firm is allowed to represent both parties as long as the agreement is not adverse.

It was MOVED by President Jones, SUPPORTED by Vickery, that the Director execute an agreement with Traverse City Light and Power for Electric Vehicle Charging Stations located at the Main library with such agreement subject to approval as to its substance by the Library Director and its form by the Library Attorney. Motion CARRIED.

**9. Public Comment**

President Jones opened the floor for public comment. There was none.


**10. Trustee Comment**

President Jones opened the floor for trustee comment. Vickery gave a big shout out for the new bookmobile, to the good work of the strategic planning committee, and noted that he was very happy that the library will have charging stations.

**11. Adjournment**

With a motion to adjourn by Sullivan, supported by President Jones, the meeting adjourned at 4:53pm.

Respectfully submitted,



V. Carpenter, Recording Secretary

Approved by board vote on June 17, 2021



M. Pakieser, Board Secretary

6/17/21  
(approved)