



# Board of Trustees Regular and Annual Meeting MINUTES

Thursday, January 16, 2025 at 4:00pm

McGuire Community Room  
610 Woodmere Ave., MI 49686

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1. **Call to Order**

The meeting was called to order by President Pakieser at 4:00pm. Present were: Pakieser (President), Jones (Vice President); Vickery (Secretary), Odgers (Treasurer), Gedmen, Beuthin, and Deyo (Trustees). Also present were: Howard (Director); Baldwin, and Carpenter (Staff).

2. **Pledge of Allegiance**

All members in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

3. **Trustee Re-appointment Oath of Office**

Secretary Vickery administered the Oath of Office to President Pakieser for her re-appointment by the City of Traverse City to the TADL Board of Trustees, with affirmation of the oath from President Pakieser.

4. **Approval of the Agenda**

It was MOVED by Odgers, SUPPORTED by Deyo, to approve the agenda as presented. Motion CARRIED.

5. **Public Comment**

President Pakieser opened the floor for public comment. There were none.

6. **Annual Meeting**

a. *Election of Officers*

The recommended slate of officers for 2025 was read by Vice President Jones consisting of: Pakieser (President), Deyo (Vice President), Gedman (Secretary), and Odgers (Treasurer). With the acceptance by the recommended officers and no other nominations made, it was MOVED by Jones, SUPPORTED by Gedman, to accept the 2025 slate of officers as presented. Motion CARRIED.

President Pakieser applauded the two out-going officers, Vice President Jones and Secretary Vickery and thanked them for their service as officers on the TADL Board.

b. *Committee Appointments*

Vickery posed the question of whether or not it would be desired by and/or beneficial to change the 2024 Policy and Personnel Committee or the Finance and Facilities Committee rosters for the coming year. All were in favor of remaining on their current committee at the same meeting times, however the chairperson of the Policy and Personnel Committee would change. It was MOVED by Odgers, SUPPORTED by Jones, to approve the agreed upon committee appointments consisting of: Policy and Personnel Committee – Beuthin (Chair), Gedman, and Vickery; Finance and Facilities Committee – Treasurer Odgers (Chair), Jones, and Deyo; and with the Policy and Personnel Committee meeting at 11:00am on the first Tuesday of the month on an as needed

basis and the Finance and Facilities Committee meeting at 2pm on the first Tuesday of the month on an as needed basis. Motion CARRIED.

c. *Approval of Board Meeting Schedule February 2024- January 2025*

Howard noted that a placeholder was included for a Study Session and/or Regular meeting in September to accommodate a potential strategic planning session with the planning consultants. She also noted that the December meeting is scheduled for the 2<sup>nd</sup> Thursday, since the regular 3<sup>rd</sup> Thursday is very close to the holidays. It was MOVED by Jones, SUPPORTED by Deyo, to approve the 2025/2026 Regular Board Meeting Dates as presented. Motion CARRIED.

d. *Approval of TADL Main Library and Branch Operational Hours and 2025 Closure Dates*

It was MOVED by Odgers, SUPPORTED by Beuthin, to approve the main library and branch operational hours and closure dates for 2025. Gedman noted that Martin Luther King, Jr. Day and Juneteenth were not listed on the closure dates, and suggested that it might be a nice signal to the community of the core values of the library to close on those days. Discussion followed. Howard noted that the library historically is busy on federal holidays such as these and that the library provides relevant programming events for the community on those days. Although in agreement with the sentiment raised by Gedman not all agreed on closing for those days. Further discussion will take place at the next Policy and Personnel Committee meeting. Motion CARRIED.

e. *Approval of TADL Main Library and Branch Operational Hours and 2026 Closure Dates*

It was MOVED by Jones, SUPPORTED by Deyo, to approve the main library and branch operational hours and closure dates for 2026. Motion CARRIED.

f. *Annual Conflict of Interest Statement | Annual Ethics Statement*

President Pakieser asked the trustees to fill out both the annual conflict of interest statement and the annual ethics statement as directed in policy and to return them to Carpenter for the record.

7. **Consent Calendar**

- a. *Approval of Minutes - Regular Meeting of December 19, 2024*
- b. *Department Reports*
- c. *Finance and Facilities Committee Report – January 7, 2025*
- d. *Policy and Personnel Committee Report – did not meet*
- e. *Financial Report*
- f. *Member Library Communications – FLPL | IPL | PCL*
- g. *Friends of TADL Report – Jud Barclay, President*
- h. *Correspondence*

It was MOVED by Jones, SUPPORTED by Deyo, to accept and affirm receipt of the consent calendar information as presented. Motion CARRIED.

8. **Items Removed from the Consent Calendar**

No items were removed from the consent calendar.

9. **Director Report**

Howard highlighted the following:

- The book publisher Jenkins Group awards a gold medal certificate to a local library or bookstore for excellence in its use of social media each year, and TADL was the recipient. A certificate will be framed and displayed in the administration office.
- TADL is working with an intern from GVSU for a few months who is considering library school.
- TADL received a book challenge for a book called Granddad's Pride. The challenger was opposed to a person's clothing on one of the pages which they thought could be perceived as bondage-wear. The challenger did not ask for the book to be removed, but to have it re-located behind the desk. A review team of three admin staff reviewed the challenge and the book. Howard then responded to the challenger in writing. A response from the challenger has not been received.
- Howard reviewed several legislative issues. The State of Michigan's Freedom to Read bill did not pass. This decision is disappointing for libraries and Howard encouraged the trustees to contact our Michigan legislators to remind them how important libraries are.
- There is also a possibility that libraries could lose some e-rate funding which would affect our technology services. There is also talk of a national book ban. Howard keeps an eye on legislative issues and sends advocacy letters to Michigan representatives every year.
- There were 212 in attendance at the Youth Services Department Happy Noon Day celebration.

The trustees briefly discussed their ability to bring a voice of advocacy to our legislators and the status regarding the Carnegie Building or some other location to house the local history collection as well as providing the community with a needed museum for the Con Foster collection and future historical collections.

#### 10. Old Business

##### a. *Resolution – 2025 Member Library Agreement Payments*

It was MOVED by Odgers, SUPPORTED by Beuthin, to approve the member library payments, which are calculated per the member library agreements and are proportionately higher than prior years due to the passage of the increased millage, in the following amounts read by Jones: Fife Lake Public Library. \$255,205.00; Interlochen Public Library \$328,121.00; and Peninsula Community Library \$379,509.00. A roll call vote was taken with the following results:

Jones – aye	Odgers – aye	Pakieser – aye	Deyo – aye
Gedman – aye	Beuthin – aye	Vickery – aye	

Motion CARRIED with 7 ayes.

##### b. *Approve Strategic Planning Consultant*

Jones noted that the Finance and Facilities committee recommended using MCLS, a Michigan company which TADL used for the last strategic plan, as strategic planning consultants for the next plan. Odgers noted that the committee interviewed four companies and the decision was unanimous. Deyo emphasized that the planning consultants are facilitators and consolidators, and it will be up to TADL to make the plan and to make it work. It was MOVED by Jones, SUPPORTED by Deyo, to authorize the Director to engage MCLS for strategic planning services not to exceed \$33,150. A roll call vote was taken with the following results:

Jones – aye	Odgers – aye	Pakieser – aye	Deyo – aye
Gedman – aye	Beuthin – aye	Vickery – aye	

Motion CARRIED with 7 ayes.

#### 11. New Business

##### a. *Resolution – Annual Approval of Routine Invoices over \$25,000*

It was MOVED by Gedman, SUPPORTED by Jones, to approve payment of the annual routine invoices over \$25,000. A roll call vote was taken with the following results:

Jones – aye	Odgers – aye	Pakieser – aye	Deyo – aye
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Gedman – aye                      Beuthin – aye                      Vickery – aye  
Motion CARRIED with 7 ayes.

12. **Public Comment**

President Pakieser opened the floor for public comment. There was none.

13. **Trustee Comment**

Deyo thanked Howard and The United Way for partnering in and providing several different Volunteer Fairs for community members throughout the year.

Odgers noted that there is a new community service in the area called Crimestoppers.

Jones commented on several of the accomplishments written in the Departmental Reports and gave a special thank you from the board to Amanda for all her hard work on the candy houses event.

14. **Closed Session (if needed)**

A closed session was not needed.

15. **Adjournment**

With a motion to adjourn by Odgers, supported by Beuthin, President Pakieser adjourned the meeting at 5:07pm.

Respectfully submitted,

Approved by board vote on February 20, 2025

V. Carpenter, Recording Secretary

S. Gedman, Board Secretary

APPROVED