



## Board of Trustees Regular Meeting MINUTES

Thursday, April 17, 2025 at 4:00pm  
McGuire Community Room  
610 Woodmere Ave., MI 49686

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### 1. **Call to Order**

The meeting was called to order by Vice President Deyo at 4:00pm. Present were: Deyo (Vice President); Odgers (Treasurer) via Zoom; Vickery, Gedman (Secretary), Jones, and Beuthin (Trustees). Pakieser (President) was absent. Also present were: Howard (Director); Baldwin and Carpenter (Staff).

### 2. **Pledge of Allegiance**

All members in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

### 3. **Approval of the Agenda**

Vice President Deyo noted two amendments; Old Business item c, approval of closed minutes from March 20, 2025 and Old Business, item d, possible change in location of the June board meeting. Howard also noted an amendment to remove item 5.a.1 revision of 3.3 Library of Things Policy. It was MOVED by Jones, SUPPORTED by Vickery, to approve the amended agenda. Motion CARRIED.

### 4. **Public Comment**

Vice President Deyo opened the floor for public comment. There was none.

### 5. **Consent Calendar**

- a. *Approval of Minutes - Regular Meeting of March 20, 2025*
- b. *Department Reports*
- c. *Finance and Facilities Committee Report – April 1, 2025*
- d. *Policy and Personnel Committee Report – did not meet*
- e. *Financial Report*
- f. *Member Library Communications – FLPL | IPL | PCL*
- g. *Friends of TADL Report – Jud Barclay, President*
- h. *Correspondence*

Howard suggested removing item f, Member Library Communications, from the consent calendar since a representative from Peninsula Community Library was in attendance. It was MOVED by Beuthin, SUPPORTED by Odgers, to remove item f from the consent calendar and to accept and affirm receipt of the remaining items as presented. Motion CARRIED.

### 6. **Items Removed from the Consent Calendar**

Vicki Shurly, Peninsula Community Library (PCL), thanked the TADL board for all that they do for PCL. The Tech staff installed a camera system for them and also provided help with Bitwarden and Arctic Wolf internet safety components. Shurly feels that TADL and PCL are great partners in the library world.

### 7. **Director Report**

Howard confirmed her written report and added the following highlights:

- Michigan Attorney General Dana Nessel has signed on to a lawsuit regarding IMLS funding. Publishers are also joining in fight to protect IMLS funding. Howard will keep abreast of the issue and continue reporting to the board on any changes.
- Baldwin instituted a new Payroll system that will also make onboarding more streamlined for staff and applicants.
- The in-house audit work has been completed. It went very well and the final audit will be presented for acceptance at the June board meeting.
- The TADL Yard Sale featuring used and old office furniture, tech equipment and other items will be held May 2<sup>nd</sup> during the Friends Book Sale. Items will be listed on TADL's Facebook page and the website.

## 8. Old Business

### a. *2023 Year in Review | 2024 Year in Review*

Brady, Marketing and Communications Manager, completed TADL's 2023 and 2024 annual reports which are linked on the website. Howard noted that they were both big years and that the millage passing was a major highlight in 2024. Gedman added that all of the accomplishments in 2023 and 2024 were a job well done.

### b. *2021-2024 Strategic Plan Completion Summary*

A brief discussion was had on 2021-2024 Strategic Plan achievements. Howard noted that the plan goals helped keep everyone on task. Vickery noted that although the list of achievements and facts presented were impressive, it is also important to recognize the human aspect in that those results represent a lot of good work by a lot of people who deserve some kudos too.

### c. *Approval of Closed Session Minutes – March 20, 2025*

It was MOVED by Beuthin SUPPORTED by Vickery, to approve the closed session meeting minutes of March 20, 2025. A roll call vote was taken with the following results:

Vickery – aye    Deyo – aye    Jones – aye    Beuthin – aye  
 Odgers – abstain, due to Zoom attendance  
 Gedman – abstain, due to absence from session  
 Pakieser – absent

Motion CARRIED with 4 ayes, 2 abstained, and 1 absent.

### d. *June Board Meeting Location*

Howard noted that the June board meeting is scheduled on Juneteenth at Fife Lake Public Library (FLPL). Since the board previously discussed whether to close or provide programming on the holiday this year, she wanted to give the board the option of re-locating the meeting to TADL Main to allow everyone more time to participate in the Juneteenth events held in Traverse City. Among many events in the community TADL is partnering with Northern Michigan E3 and Northwestern Michigan College on their events. Beuthin expressed appreciation for the responsiveness and thoughtfulness shown following the board's earlier discussions about the holiday. There was a consensus to keep the June board meeting at FLPL as originally scheduled.

## 9. New Business

### a. *Union Letter of Understanding RE: Payout in Lieu of Insurance*

Howard noted that with the implementation of a new payroll system, the quarterly payments to employees in lieu of insurance which must now be made monthly due to differences in the systems. Since the Teamsters Union Agreement specified quarterly payments a Letter of Understanding was in order to change the language. The Union has no issues with the requested amendment.

It was MOVED by Beuthin, SUPPORTED by Odgers, to approve of the Letter of understanding between TADL and the Teamsters union to correct the insurance payment language as presented. Motion CARRIED.

10. **Public Comment**

Vice President Deyo opened the floor for public comment. There was none.

11. **Trustee Comment**

Gedman will share an article with the trustees regarding social workers in libraries, for a possible discussion at a later date. Howard noted that TADL had partnered with TC Health Clinic in the recent past, however the clinic's grant funding ended and they were too short staffed to continue at that time. Patrons appreciated and used the service when it was available.

Odgers mentioned a recent Ticker article regarding food shortages in the area. Howard will find out next week if TADL will be able to offer lunches for children again this summer through the Feed America program. She also noted that staff has been brainstorming ideas to see what special services the library can offer to the community when times are tough. The TADL website continues to provide a community resources page.

Vice President Deyo highlighted the importance of IMLS funding which supports MelCat and many other services important to libraries and encouraged everyone to continue contacting our representatives.

12. **Closed Session (if needed)**

A closed session was not needed.

13. **Adjournment**

With a motion to adjourn by Odgers, supported by Jones, Vice President Deyo adjourned the meeting at 4:35pm.

Respectfully submitted,

Approved by board vote on May 15, 2025

V. Carpenter, Recording Secretary

S. Gedman, Board Secretary