



Board of Trustees Regular Meeting MINUTES

Thursday, August 21, 2025 at 4:00pm

Kingsley Branch Library

213 S. Brownson Ave., Kingsley, MI 49649

1. **Call to Order**

The meeting was called to order by President Pakieser at 4:03pm. Present were: Pakieser (President); Deyo (Vice President arrived at 4:11); Odgers (Treasurer) remotely; Gedman (Secretary); Vickery and Beuthin (Trustees). Jones (Trustee) was absent. Also present were: Howard (Director) and Carpenter (Staff).

2. **Pledge of Allegiance**

All members in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

3. **Approval of the Agenda**

Odgers noted that the date of the agenda was incorrect and should read August 21st. It was MOVED by Gedman, SUPPORTED by Beuthin, to approve the agenda with the correction as presented. Motion CARRIED.

4. **Public Comment**

President Pakieser opened the floor for public comment. There was no public comment.

President Pakieser acknowledged that Trustee Odgers was the recipient of the Will Rogers Humanitarian Award by the National Society of Newspaper Columnists.

5. **Consent Calendar**

- a. *Approval of Minutes - Regular Meeting of June 19, 2025*
- b. *Department Reports*
- c. *Finance and Facilities Committee Report – August 12, 2025*
- d. *Policy and Personnel Committee Report – August 12, 2025*
- e. *Financial Report*
- f. *Member Library Communications – FLPL | IPL | PCL*
- g. *Friends of TADL Report – Jud Barclay, President*
- h. *Correspondence*

It was MOVED by Beuthin, SUPPORTED by Vickery to accept and affirm receipt of the Consent Calendar items as presented. Motion CARRIED.

6. **Items Removed from the Consent Calendar**

No items were removed from the Consent Calendar.

7. **Director Report**

Howard confirmed her written report and added the following:

- Howard thanked the staff for all their hard work on innovative and fun programs and events offered to the community this summer, including Summer Reading Club.

- Most of the behavioral incidents in the past month were handled quickly with the patron leaving quietly.
- Libraries are still waiting on state budget funding decisions that may affect the availability of MelCat and other digital services offered. Howard continues to contact our state representatives to advocate for libraries and library funding.
- Legal Services of Northern Michigan will offer a free family law clinic once a month at the Main library.

Beuthin expressed gratitude for all the detail in the Departmental Reports. The reports are emotional and show how deeply the staff cares about the community and about their jobs.

8. **Presentation: MERS Annual Actuarial Valuation Report ~ Tony Radjenovich**

Tony Radjenovich, MERS representative, provided commentary on TADL's Annual Actuarial Valuation Report findings and explained the changes in calculations that resulted in a higher pension liability payment schedule. The board asked questions and will consider the best way to move forward with the change when developing the annual budget.

9. **Old Business**

a. *Letter to City Commission in Support of a Day Shelter*

Vickery noted that the Policy and Personnel Committee had reviewed a draft letter to the City Commission in support of a Day Shelter. It was MOVED by Beuthin, SUPPORTED by Vickery, to approve the language of the letter and to send it to the City Commission on behalf of the TADL Board as presented. Motion CARRIED.

b. *Revision: 3.1 Borrowing and Library Account Policy*

It was MOVED by Deyo, SUPPORTED by Gedman, to approve the revision to 3.1 Borrowing and Library Account Policy as presented. Motion CARRIED.

c. *Revision: 3.3 Library of Things Policy*

It was MOVED by Deyo, SUPPORTED by Gedman, to approve the revision to 3.3 Library of Things Policy as presented. Motion CARRIED.

10. **New Business**

a. *L-4029 Tax Rate Request Form*

It was MOVED by Beuthin, SUPPORTED by Deyo to accept the L-4029 Tax Rate Request Form as presented. A roll call vote was taken with the following results:

Beuthin – aye	Gedman – aye	Odgers – aye
Pakieser – aye	Deyo – aye	Vickery – aye
Jones – absent		

Motion CARRIED with 6 aye, 1 absent.

b. *Michigan Township Participating Plan Grant Application Approval - Bollards*

It was MOVED by Deyo, SUPPORTED by Vickery to approve and submit the Resolution of Support for a Michigan Township Participating Plan Grant Application for \$5000 to be used for replacement bollards as presented. A roll call vote was taken with the following results:

Beuthin – aye	Gedman – aye	Odgers – aye
Pakieser – aye	Deyo – aye	Vickery – aye
Jones – absent		

Motion CARRIED with 6 aye, 1 absent.

c. *MERS Conference Delegate Certification Form 2025*

It was MOVED by Deyo, SUPPORTED by Beuthin, to accept the MERS Conference Certification form authorizing staff members C. Meyers (D. Baldwin, alternate) and K. Carrier (K Parvel, alternate) to attend and vote at the MERS Annual Business Meeting and Conference in October. Motion CARRIED.

d. *Arctic Wolf Expenditure*

It was MOVED by Deyo, SUPPORTED by Gedman, to authorize the Library Director to spend \$40,619.56 for a one-year contract renewal including expansion of the Arctic Wolf software with People Driven Technology for cybersecurity services, as presented in the amended invoice received at the meeting. Deyo had some concern about the 8% increase. Vickery noted that the board always has periodic opportunities and the responsibility to evaluate other providers for this or other services as appropriate. A roll call vote was taken with the following results:

Beuthin – aye

Gedman – aye

Odgers – aye

Pakieser – aye

Deyo – aye

Vickery – aye

Jones – absent

Motion CARRIED with 6 aye, 1 absent.

11. **Public Comment**

President Pakieser opened the floor for public comment. There was none.

12. **Trustee Comment**

Odgers highlighted TADL's newest 3D printer and will be having a copy of the Will Rogers 14-inch statue made on the printer.

13. **Closed Session (if needed)**

A closed session was not needed.

14. **Adjournment**

With no business to discuss, President Pakieser adjourned the meeting at 5:15pm.

Respectfully submitted,

Approved by board vote on October 16, 2025

V. Carpenter, Recording Secretary

S. Gedman, Board Secretary