



Board of Trustees Regular Meeting & 2026 Budget Hearing MINUTES

Thursday, November 20, 2025 at 4:00pm
McGuire Community Room
610 Woodmere Ave., Traverse City, MI 49686

1. Call to Order

The meeting was called to order by President Pakieser at 4:00pm. Present were: Pakieser (President); Deyo (Vice President); Odgers (Treasurer); Vickery, Jones, and Beuthin (Trustees). Gedman (Secretary) and Howard (Director) were absent. Also present were: Morey (standing in for Howard); Baldwin, Brady, and Carpenter (Staff).

2. Pledge of Allegiance

All members in attendance recited the Pledge of Allegiance to the Flag of the United States of America.

3. Approval of the Agenda

It was MOVED by Jones, SUPPORTED by Deyo, to approve the agenda as presented. Motion CARRIED.

4. Public Comment

President Pakieser opened the floor for public comment. There was none.

On behalf of the trustees, President Pakieser recognized Heather Brady, Marketing and Communications Manager, as the 2025 Michigan Library Association Support Staff of the Year award recipient. She gave thanks and appreciation to Brady for all that she does for the library and presented her with a flower arrangement and card.

It was then MOVED by Jones, SUPPORTED by Deyo to open the 2026 Budget Hearing. Motion CARRIED.

5. Public Hearing on the 2026 Budget

- a. *Introduction of the 2026 Budget – President Pakieser*
- b. *Budget Overview and Details*

Baldwin, Finance and HR Manager, provided a brief overview of the 2026 budget figures, noting that it is a balanced budget of \$9,325,820. She also answered questions from the trustees.

- c. *Public Comment*

There was no public comment.

6. Discussion and Action to Adopt the 2026 Budget

Jones read from the budget resolution indicating that appropriations from the total budget be made in the following categories: \$5,162,936 for Personnel Services; \$1,414,483 for Supplies; \$2,414,401 for Other Services and Charges, and \$334,000 for Capital Outlays. A roll call was taken with the following results:

Odgers – aye
Beuthin – aye
Pakieser – aye

Gedman – absent
Deyo – aye

Jones - aye
Vickery – aye

Motion CARRIED with 6 aye and 1 absent.

It was MOVED by Jones, SUPPORTED by Deyo, to close the 2026 budget hearing. Motion CARRIED.

7. Consent Calendar

a. *Approval of Minutes:*

Regular Meeting of October 16, 2025
Closed Session Minutes of October 16, 2025

b. *Department Reports*

- c. *Finance and Facilities Committee Report – November 4, 2025*
- d. *Policy and Personnel Committee Report – November 11, 2025*
- e. *Financial Report*
- f. *Member Library Communications – FLPL | IPL | PCL*
- g. *Friends of TADL Report – Jud Barclay, President*
- h. *Correspondence*

It was MOVED by Beuthin, SUPPORTED by Deyo to accept and affirm receipt of the Consent Calendar items as presented. Motion CARRIED.

8. Items Removed from the Consent Calendar

No items were removed from the Consent Calendar.

9. Director Report

Morey, reported in Howard's absence that the second Repair Café was a huge success and value to patrons. He also noted that he hosted a soup season Instant Pot program with great attendance and delicious soup samples were enjoyed by all.

10. Old Business

a. *Building Control System – Variable Air Valve Project*

Boulter, Facilities Manager, noted that while the budget for a two-phased VAV project had been approved in 2023, costs have risen since then for the second phase. Of the quotes received, Trane was able to provide optimal phase two completion and value. It was MOVED by Jones, SUPPORTED by Deyo, to authorize the Director to pay Trane, Inc. to upgrade the Building Control System and replace all Variable Air Valves for a cost not to exceed, \$88, 675. A roll call vote was taken with the following results:

Odgers – aye	Gedman – absent	Jones - aye
Beuthin – aye	Deyo – aye	Vickery – aye
Pakieser – aye		

Motion CARRIED with 6 aye and 1 absent.

b. *Policy Revision: 4.6 Meeting Room Policy*

Beuthin noted that the policy revisions were in response to adjustments that needed to be made to ensure that the room is not misused. It was MOVED by Beuthin, SUPPORTED by Vickery, to approve the revisions to 4.6 Meeting Room Policy as presented. Motion CARRIED.

c. *Policy Revision: 4.1 Behavior Policy (Recommended changes by TADL attorney)*

Beuthin reported that the revised behavior policy was a result of Howard working with TADL's attorney, Anne Suerynck, regarding specific behavioral issues and changes. The attorney recommended a comprehensive policy revision that is consistent with current practice and requirements. Odgers inquired about prohibiting library materials in restrooms and Morey

provided an example that clarified her concern. It was MOVED by Beuthin, SUPPORTED by Deyo to accept 4.1 Behavior Policy as presented. Motion CARRIED.

d. *Policy Removal and Number Re-assignment: FROM 4.2 Smoke, Tobacco, alcohol and Drug Free Campus Policy TO 4.2 Library Violations and Appeal Policy*
Beuthin noted that this policy removal, number reassignment, and new policy would provide streamlining and clean-up of the policies. It was MOVED by Beuthin, SUPPORTED by Jones, to approve the removal of the Smoke, Tobacco, and Drug free Campus policy now covered in policy 4.1, and to reassign policy number 4.2 to the supplemental appeal portion of policy 4.1. Motion CARRIED.

11. New Business

a. *Resolution: 2025-26 Health Insurance Contributions PA 152 Opt Out*
Baldwin explained that in years past TADL elected to comply with the hard cap requirements of the Publicly Funded Contribution Act. This year the state did not include 4.2% for inflation and insurance rates also went up 17-18%, resulting in exceeding the hard cap. Opting out of the hard cap will serve the Library and employees well, especially since agreements have already been reached with the bargaining unit. She recommended that TADL elect to adopt the opt-out of the cost sharing model requirements as set forth in PA 152. Some discussion ensued. It was MOVED by Beuthin, SUPPORTED by Deyo that the Board of Trustees elect to comply with the requirements of the Publicly Funded Health Insurance Contribution Act by adopting the opt-out of the cost sharing model as set forth in PA 152 as presented. Motion CARRIED.

12. Public Comment

President Pakieser opened the floor for public comment. The following people addressed the board: Bret Boulter, TADL Facilities Manager, highlighted how successful and well received the 2nd Repair Café was and hopes that Green Door School and TADL partner again for more cafes in the future.

13. Trustee Comment

Beuthin congratulated Brady on her MLA award and thanked her for sharing her library background story and also thanked Baldwin for her incredible work in the area of finance. In response to several civics class students in attendance she read the library's mission and statement and discussed how the information that they had heard at the meeting reflected a cornerstone of civic engagement.

Odgers echoed Beuthin and noted that TADL is always interested in what teens need and want in their community and library.

Deyo thanked Howard for standing up for Freedom To Read in her piece in the Record Eagle newspaper.

14. Closed Session

A closed session was not needed.

15. Adjournment

Upon a motion by Jones, supported by Odgers, for adjournment, President Pakieser adjourned the meeting at 4:41pm.

Respectfully submitted,

Approved by board vote on December 11, 2025

V. Carpenter, Recording Secretary

S. Gedman, Board Secretary