

BOARD MEETING MINUTES: December 2, 2025

In-person and via Zoom

Present: Jud Barclay, Marika BeVier, Pam Ward, McKenzie Weeks, Reba Leiding, Donna Hornberger, Mary Feryus, Amy Shamroe, Michele Howard (TADL)

Absent: Paul Stebleton, Bryce Hundley, Sue Hull, Megan Holtrey

The meeting was called to order at 12:05 p.m.

Minutes Approved

Donna moved to approve the November board meeting minutes as submitted. Mary seconded. Motion carried.

President's Report

- Marika shared that January will conclude her term on Friends of TADL, due to a likely appointment to the TADL Board.
- Jud shared that he will not be renewing his term when it ends in May. He will reach out to Amy, current Vice President, to see if she is available to take on the President role for the 2026-2028 term.

Treasurer's Report

- Bryce absent.

Finance Committee

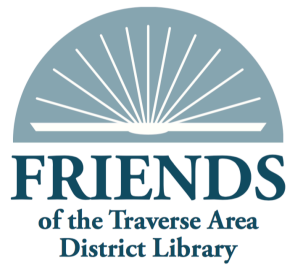
Committee members: Reba Leiding, Megan Holtrey, Donna Hornberger, Bryce Hundley

- Reba shared that we received a refund from GJ's refunding our deposit from the fall book sale.

Budget Committee

Committee members: Bryce Hundley, Donna Hornberger, Megan Holtrey

- Bryce absent.



TADL Representative Report

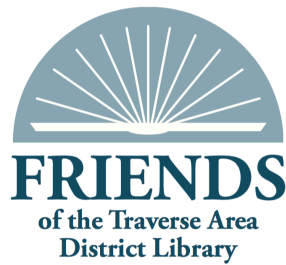
Michele Howard

- Michele shared that Joe Jones will be retiring from the TADL board. There will be a celebration for him at the December meeting.
- TADL passed its 2026 budget in November. She based our contributions to the library on our 2025 budget and will adjust as needed if we make changes for 2026.
- Michele reminded us that historically we donate poinsettias to TADL for the holiday season. We considered for 2025. Michele will coordinate purchase. **ACTION:** Mary moved that Friends of TADL buy poinsettias for desks at TADL. Jud seconded. Motion carried.
- Board discussed celebrating the library staff during Library Month (October?)

Book and Media Sales

General Committee Chair: Mary Feryus

- January Media Sale (CD, DVD, vinyl records) is scheduled for Saturday, January 24. Marika will send the volunteer sign up link. McKenzie is developing the promotions, including signage, social media and emails. Pricing will likely be fill-a-small-bag for \$5. Jud will confirm with Paul on Thursday and finalize with McKenzie. We should display the Friends poster during the sale, as well as a notice of upcoming events.
- Spring Sale: McGuire Room has been reserved for April 10-12, 2026. TADL will hold a yard sale that Saturday again.
- Michele shared that Betsy Coffia is holding her office hours on Monday, April 13 @ noon. We will do our best to be out of the McGuire Room before that starts.
- A Fall book sale volunteer let patrons into the library before it opened to the public. She asked that we don't do this in the future.
- The board discussed a variety of fundraising initiatives. Michele shared that TADL employees are allowed to spend 3-4 paid hours per year volunteering, so we can utilize their support in certain instances.



Membership

Committee members: Pam Ward, Jud Barclay, Marika BeVier, Megan Holtrey, Sue Hull

- Pam reported that she would like to revamp the bookmark and brochure – include QR code, refresh design. She will coordinate with McKenzie.

Publicity

Publicity Committee members: McKenzie Weeks, Amy Shamroe, Paul Stebleton

- McKenzie will be developing a promotional plan for the January book sale.

Fundraising

Fundraising Committee members: Amy Shamroe, Jud Barclay, Pam Ward, Mary Feryus

- Amy absent during discussion. The committee is due to convene and determine 2026 plans. Mary expressed interest in taking on a leadership role in the committee if Amy is unavailable to be the committee chair due to her full schedule. Jud will reach out to discuss with Amy.
- Michele shared that Friends of West Bloomfield became an authorized reseller of the official mahjong card. An idea for our group to consider.

Correspondence

Reba Leiding

- Up to date.

Policy Committee

Committee members: Sue Hull, Amy Shamroe

- No report.

Nominating Committee

Committee members: Sue Hull, Marika BeVier, Jud Barclay

- It's time to start the recruitment process for new board members. McKenzie will send an email to our membership and post on social media. We should also post to the United Way volunteer board.



Ongoing Business

- We will be holding a one-day media sale on Saturday, January 24, 2026, 10am-4pm. At the end of the sale the media will be recycled. These items are titles that have not sold at multiple previous sales and are unwanted by local charities, etc. Marika will send the sign-up link to the board to volunteer.

New Business

- We will be looking for at least two new board members, who have energy and capacity. Potential candidates should be directed to Sue Hull.
- Mary is seeking Friends of Michigan Libraries login information.
- Mary said that the 3rd floor filing cabinet is in a bit of disarray. She suggested we organize the materials and offered to tackle the project.

The meeting was adjourned at 12:47 pm.

Submitted by Marika BeVier

Important 2025-2026 Dates

January 6: FOTL Board Meeting

January 24: Media Sale

February 3: FOTL Board Meeting

March 3: FOTL Board Meeting

April 7: FOTL Board Meeting

April 10-12: Spring Book Sale

Handouts: