

## **BOARD MEETING MINUTES: January 6, 2026**

### **In-person and via Zoom**

**Present:** Marika BeVier, Pam Ward, McKenzie Weeks, Reba Leiding, Mary Feryus, Amy Shamroe, Paul Stebleton, Bryce Hundley, Megan Holtrey, Michele Howard (TADL)

**Absent:** Jud Barclay, Donna Hornberger, Sue Hull

The meeting was called to order at 12:00 p.m.

#### **Minutes Approved**

Mary moved to approve the December board meeting minutes as submitted. Pam seconded. Motion carried.

#### **President's Report**

- Jud was absent. Amy led the meeting.
- This is Marika's final Friends of TADL board meeting. She will be joining the TADL Board of Trustees later this month.

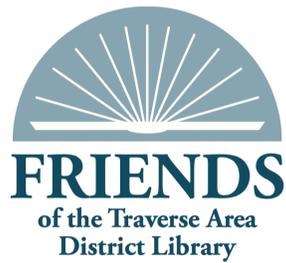
#### **Treasurer's Report**

- Bryce emailed the November and December financial reports. It appears our 2025 sales are slightly over 2024, donations slightly lower. Mary and Bryce will collaborate to determine the actual book sale financials.
- Bryce doesn't have records that clarify the large donation we received approximately 10 years ago, which was to be used specifically for the Teen Room.

#### **Finance Committee**

*Committee members: Reba Leiding, Megan Holtrey, Donna Hornberger, Bryce Hundley*

- The finance committee will convene by March to get a clear handle on the Teen Room donation and how to proceed with these funds.



- Reba shared that we received \$3,700 in end-of-year donations. \$500 of that was earmarked to the TADL history collection, so she coordinated with and passed along to TADL. We also received \$579 from the third-floor book sales.

### **Budget Committee**

*Committee members: Bryce Hundley, Donna Hornberger, Megan Holtrey*

- Bryce will convene the committee this month to move forward with the budget planning.

### **TADL Representative Report**

*Michele Howard*

- Michele shared that TADL is planning a facility refresh – focusing first on the carpet throughout the building, relocating the Teen Room, relocating holds for ADA accessibility, adding space to Sight & Sound and a few other modifications.
- TADL is likely submitting an RFP for the Carnegie Library building to serve as a dynamic history community center. If TADL is approved to occupy the building, in 2027, Friends of TADL might be asked to pay for busing to transport area fourth graders there to learn more about Michigan history. We might also be asked to contribute funding to assist in setting up the center.

### **Book and Media Sales**

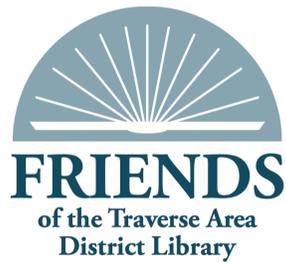
*General Committee Chair: Mary Feryus*

- The Media Sale (CD, DVD, vinyl records) is scheduled for Saturday, January 24. All volunteer positions except one are filled. McKenzie has launched promotions, including signage, social media and emails. Pricing is fill-a-small-bag for \$5. We should display the Friends poster during the sale, as well as a notice of upcoming events.
- Spring Sale: McGuire Room has been reserved for April 10-12, 2026. TADL will hold a yard sale that Saturday again.

### **Membership**

*Committee members: Pam Ward, Jud Barclay, Marika BeVier, Megan Holtrey, Sue Hull*

- Pam reported that she will be convening the committee soon.



- McKenzie has created a few new bookmark designs, which will be reviewed in the next meeting.
- Pam and the Membership Committee will be more actively managing Wild Apricot going forward.

### **Publicity**

*Publicity Committee members: McKenzie Weeks, Amy Shamroe, Paul Stebleton*

- McKenzie has launched the media sale promotions, including press releases, email blasts and social media posts throughout the month.
- McKenzie has submitted her resignation from the TADL board, so we will be seeking additional committee members and a new chair. Amy has a contact who is interested in joining the board.

### **Fundraising**

*Fundraising Committee members: Amy Shamroe, Jud Barclay, Pam Ward, Mary Feryus*

- Amy will be convening the committee soon, likely in February.

### **Policy Committee**

*Committee members: Sue Hull, Amy Shamroe*

- No report.

### **Nominating Committee**

*Committee members: Sue Hull, Marika BeVier, Jud Barclay*

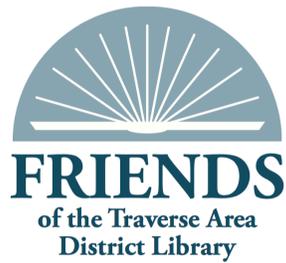
- Resignations have left four open seats on the Friends of TADL board.
- Next month, the board will discuss board member recruitment efforts, including potentially sending an email to our membership and posting on social media.

### **Ongoing Business**

- Media sale is ready to launch.

### **New Business**

- McKenzie has submitted her resignation from Friends of TADL board. The resignation was accepted by the board.



- Recording Secretary position will be vacant upon Marika's departure from the board. Mary has offered to fill the role. ACTION: Reba moved to appoint Mary as recording Secretary starting with the February meeting. Paul seconded. Motion carried.
- Paul invites the board to the third floor on Thursdays to view the book sale sorting process.

The meeting was adjourned at 12:51 pm.

Submitted by Marika BeVier

### **Important 2026 Dates**

January 24: Media Sale

February 3: FOTL Board Meeting

March 3: FOTL Board Meeting

April 7: FOTL Board Meeting

April 10-12: Spring Book Sale

### **Handouts:**

November and December Financial Reports

# Friends of TADL

## Profit and Loss

### November 2025

	Current	Jan - Nov, 2025 (YTD)	Jan - Nov, 2024 (PY) YTD
<b>Income</b>			
4000 Used Books Sold		19,041	13,993
4002 Used Media Sales			490
4015 Membership Dues	130	3,265	4,190
4016 Donations		2,129	7,385
4028 Brokerage Investment Income	112	633	9
4050 Other Income		27	
Sales of Product Income			-
<b>Total Income</b>	<b>242</b>	<b>25,095</b>	<b>26,067</b>
<b>Cost of Goods Sold</b>			
5000 Used Book Sales Events	250	250	
5001 Credit Card Fees		32	
5003 Publicity/Marketing	282	282	61
5002 Supplies	282	1,329	1,579
<b>Total 5003 Publicity/Marketing</b>	<b>563</b>	<b>1,611</b>	<b>1,640</b>
<b>Total 5000 Used Book Sales Events</b>	<b>813</b>	<b>1,892</b>	<b>1,640</b>
5300 Used Media Event Costs			1,289
<b>Total Cost of Goods Sold</b>	<b>813</b>	<b>1,892</b>	<b>2,929</b>
<b>Gross Profit</b>	<b>(572)</b>	<b>23,203</b>	<b>23,138</b>
<b>Expenses</b>			
6025 Annual Meeting Expense			682
6037 Library programs	12,500	16,923	17,241
6077 Bank Charges	39	940	337
6077a Trust/Brokerage Bank Fees		-	91
<b>Total 6077 Bank Charges</b>	<b>39</b>	<b>940</b>	<b>428</b>
6090 Interest Expense		48	
6700 Professional Fees	75	3,487	3,272
Donations to Others		750	8,592
Square Fees			79
<b>Total Expenses</b>	<b>12,614</b>	<b>22,148</b>	<b>30,294</b>
<b>Net Operating Income</b>	<b>(13,185)</b>	<b>1,054</b>	<b>(7,156)</b>
<b>Other Income</b>			
6998 Unrealized Gain/Loss-Brokerage		4,032	4,917
6999 Unrealized Gain/Loss- Trust		1,210	408
<b>Total Other Income</b>	<b>-</b>	<b>5,243</b>	<b>5,326</b>
<b>Net Other Income</b>	<b>-</b>	<b>5,243</b>	<b>5,326</b>
<b>Net Income</b>	<b>(13,185)</b>	<b>6,297</b>	<b>(1,830)</b>

**Balance Sheet**  
**Friends of TADL**  
**As of November 30, 2025**

	<b>Total</b>
<b>Assets</b>	
Current Assets	
Bank Accounts	
1000 Fifth Third Bank	28,973
1025 Brokerage Account	57,419
Lake Michigan Credit Union	68,188
Lake Michigan CU Savings	-
<b>Total for Bank Accounts</b>	<b>154,580</b>
Accounts Receivable	
Other Current Assets	
12000 Undeposited Funds	-
<b>Total for Other Current Assets</b>	<b>-</b>
<b>Total for Current Assets</b>	<b>154,580</b>
Other Assets	
1001 Sales Events Bank	-
<b>Total for Other Assets</b>	<b>-</b>
<b>Total for Assets</b>	<b>\$ 154,580</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Sales tax payable	468
<b>Total for Other Current Liabilities</b>	<b>468</b>
<b>Total for Current Liabilities</b>	<b>468</b>
<b>Total for Liabilities</b>	<b>\$ 468</b>
Net Assets	
Unrestricted net assets	147,815
Net Surplus	6,297
<b>Total Net Assets</b>	<b>\$ 154,112</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 154,580</b>

**Friends of TADL**  
**Profit and Loss**  
December 2025

	Current	Jan - Dec 2025 (YTD)	Jan - Dec 2024 (PY YTD)
<b>Income</b>			
4000 Used Books Sold	-90	18,951	13,393
4002 Used Media Sales			490
4015 Membership Dues	150	3,415	4,355
4016 Donations	3,920	6,049	9,005
4028 Brokerage Investment Income			-304
4028a Brokerage Dividends	415	1,048	328
4028b Brokerage Income	0	1	-7
<b>Total 4028 Brokerage Investment Income</b>	<b>416</b>	<b>1,048</b>	<b>18</b>
4050 Other Income		27	
Sales of Product Income			0
<b>Total Income</b>	<b>4,396</b>	<b>29,491</b>	<b>27,261</b>
<b>Cost of Goods Sold</b>			
5000 Used Book Sales Events		250	
5001 Credit Card Fees		32	
5003 Publicity/Marketing		282	61
5002 Supplies		1,329	1,579
<b>Total 5003 Publicity/Marketing</b>	<b>0</b>	<b>1,611</b>	<b>1,640</b>
<b>Total 5000 Used Book Sales Events</b>	<b>0</b>	<b>1,892</b>	<b>1,640</b>
5300 Used Media Event Costs			1,289
<b>Total Cost of Goods Sold</b>	<b>0</b>	<b>1,892</b>	<b>2,929</b>
<b>Gross Profit</b>	<b>4,396</b>	<b>27,598</b>	<b>24,332</b>
<b>Expenses</b>			
6025 Annual Meeting Expense			682
6037 Library programs		16,923	17,241
6077 Bank Charges	8	948	456
6090 Interest Expense		48	
6700 Professional Fees	75	3,562	3,337
Donations to Others		750	8,592
Square Fees			79
<b>Total Expenses</b>	<b>83</b>	<b>22,231</b>	<b>30,387</b>
<b>Net Operating Income</b>	<b>4,313</b>	<b>5,367</b>	<b>-6,055</b>
<b>Other Income</b>			
6998 Unrealized Gain/Loss-Brokerage	180	4,212	3,938
6999 Unrealized Gain/Loss- Trust		1,210	782
<b>Total Other Income</b>	<b>180</b>	<b>5,422</b>	<b>4,720</b>
<b>Net Other Income</b>	<b>180</b>	<b>5,422</b>	<b>4,720</b>
<b>Net Income</b>	<b>4,493</b>	<b>10,790</b>	<b>-1,335</b>

**Balance Sheet**  
**Friends of TADL**  
As of December 31, 2025

	<b>Total</b>
<b>Assets</b>	
Current Assets	
Bank Accounts	
1000 Fifth Third Bank	33,539
1025 Brokerage Account	58,014
Lake Michigan Credit Union	68,188
<b>Total for Bank Accounts</b>	<b>159,742</b>
Accounts Receivable	
Other Current Assets	-
<b>Total for Current Assets</b>	<b>159,742</b>
Other Assets	-
<b>Total for Assets</b>	<b>159,742</b>
<b>Liabilities and Net Assets</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Sales tax payable	1,137
<b>Total for Other Current Liabilities</b>	<b>1,137</b>
<b>Total for Current Liabilities</b>	<b>1,137</b>
<b>Total for Liabilities</b>	<b>1,137</b>
Net Assets	
Unrestricted net assets	147,815
Net Surplus	10,790
<b>Total Net Assets</b>	<b>\$ 158,604</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 159,742</b>

Accrual Basis Saturday, January 03, 2026 08:51 PM GMTZ