



TADL Board of Trustees Policy and Personnel Committee

August 12, 2025
1030 am McGuire Room

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: M. Vickery, Trustee. Trustees, J. Beuthin and S. Gedman were absent. M. Howard, staff.

Agenda Approval: The agenda was approved.

Minutes Approval: The minutes of the June 3, 2025 meetings were approved.

Public Comment: There was none.

Policy Committee:

- **Renumbering of 3.8 Bed Bug Policy to 3.9.**

Howard explained that a typo resulted in the mis-numbering of the policy 3.8 from the June Board meeting. The number should have been 3.9.

- **Revision of Policy 3.1 Borrowing and Library Account Policy and 3.3 Library of Things Policy**

Howard explained that the policy changes are based on TADL attorney's recommendations. Regarding the Library of Things Policy, Seurnyck suggested TADL should develop a two tier system of Things which will limit legal exposure. Tier 2 items will require a valid signature to borrow. Tier 2 Things are items based on safety and/or financial factors. Vickery was in favor of both policies and forwarding this policy to the August Board meeting.

- **Letter to the City Commission in support of a day shelter**

Howard explained that even though the City Commission had recently approved funding until the end of the year to Jubilee House for day shelter services, she still thought it was important to send the letter to the City Commission about continued day shelter services. Vickery and Howard had a good discussion, with Vickery offering edits to the letter. Howard will make those changes and provide the letter to the Board for the August meeting for review.

Personnel Committee:

Howard will talk with Beuthin, Committee Chair, about the Directors review that happens in September.

Next Meeting Date / Time: October 7, 2025 at 10:30 am.

Next Meeting Topic Suggestions Directors Evaluation/Review

Public Comment: None.

Adjournment: The meeting adjourned at 11:31 am.