



**TADL Board of Trustees
Special Meeting Minutes (approved)**
(Policy and Personnel Committee Meeting
had a quorum of the board in attendance)

November 10, 2020
10:30 am~ Zoom meeting

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: M. Vickery, J. Wescott, J. Jones, M. Pakieser, S. Odgers, and C. Sullivan, Trustees; M. Howard, Staff.

Agenda Approval: The agenda was approved.

Minutes Approval: The minutes of the October 6, 2020 Policy and Personnel meeting were approved.

Public Comment: There was none.

Personnel Issue:

Director 1 Year Review

Vickery distributed and compiled evaluations from the Trustees. The Director was evaluated on the following topics: Relationship with Board of Trustees, Goals and Objectives, Community Relationships, Personnel Matters, Business and Finance, Personal Quality, and Goals going forward. Howard met, exceeded, or far exceeded expectations.

Howard presented her personal evaluation followed by a discussion with Trustees of areas of growth for Howard and the library. Comments were very positive. All are looking forward to a Strategic Planning starting in January. There was some discussion about compensation which was referred to the Finance Committee.

Next Meeting Date / Time: December 1, 2020 at 10:30am.

Next Meeting Topic Suggestions: Laptop Policy, Fine Policy

Public Comment: There was none.

Adjournment: The meeting adjourned at 11:58 am.

Respectfully submitted,

Michele Howard
M. Howard, Recording Secretary

Approved by board vote on November 19, 2020,

M. Pakieser 1/11/21
M. Pakieser, Board Secretary