



PUBLIC NOTICE

The TADL Board of Trustees will hold its regularly scheduled
Policy and Personnel Committee Meeting,
with a possible Special Meeting of the board
since a quorum may be in attendance,
for the purpose of a Director review
[possible closed session pursuant to MCL 15.268(a)].

Tuesday, November 10, 2020 at 10:30am.

This meeting will be held remotely
due to Coronavirus Outbreak and
in the Interest of the Public, Health Safety and Welfare.

Members of the public can remotely attend the meeting via the following:

<https://us02web.zoom.us/j/85449235594?pwd=SkRxNGhIS1o3RUJzZGhFTU5UMmtHQT09>
Call-in: 1-312-626-6799 | Meeting ID: 854 4923 5594| Passcode: 401471

***Access code may change without notice, please verify updates by going to the Traverse Area District Library website at the following link: <https://www.tadl.org/online-board-meeting/>.**

Due to the high number of users utilizing remote meeting platforms, you may experience delays or difficulties in calling in or accessing the online meeting platform. TADL will make reasonable efforts to ensure the platform is open and accessible before conducting a remote meeting. Please contact TADL by phone 231-932-8527 or email publiccomment@tadl.org if you experience any difficulty in accessing the conference call meeting.

Anyone wishing to give public comment will need to call in and wait in a "virtual waiting room" where their microphones will be muted until they are called upon.

Members of the TADL Board of Trustees may be contacted by members of the public by using the following dedicated email address: www.tadl.org/contact-the-board-of-trustees/ to provide input or ask questions on any business that will come before the TADL Board of Trustees at this meeting. To contact an individual board member use the following email addresses: Joseph Jones (President) jjones@tadl.org ; Susan Odgers (Vice President) sodgers@tadl.org ; Carol Sullivan (Treasurer) csullivan@tadl.org ; Michael Vickery (Trustee) mvickery@tadl.org ; Jeffery Wescott (Trustee) jwescott@tadl.org ; Marylee Pakieser (Trustee) mpakieser@tadl.org .

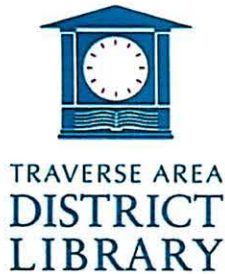
In addition, you may submit any comments that you have prior to the close of the public hearing and meetings to the following address: Traverse Area District Library, 610 Woodmere Ave., Traverse City, MI 49686; email ~ publiccomment@tadl.org.

Any written public comments received by mail or email prior to the close of the meeting will be read into the record. The AGENDA is available at tadl.org/governance and consists of the following items:

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of the Policy and Personnel Committee Minutes of October 6, 2020**
4. **Public Comment**
5. **Director Review [possible closed session to discuss the personnel evaluation of Library Director, Michele Howard, as requested by Michele Howard, as authorized by MCL 15.268(a).]**
6. **Public Comment**
7. **Adjournment**

The Traverse Area District Library will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon at least 3 days' notice to the Library. Individuals with disabilities requiring auxiliary aids or services should contact the Library Administrative Office by emailing publiccomment@tadl.org or calling 231-932-8500.

Posted: 11/05/2020



**TADL Board of Trustees
Special Meeting Minutes (approved)**
(Policy and Personnel Committee Meeting
had a quorum of the board in attendance)

November 10, 2020
10:30 am~ Zoom meeting

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: M. Vickery, J. Wescott, J. Jones, M. Pakieser, S. Odgers, and C. Sullivan, Trustees; M. Howard, Staff.

Agenda Approval: The agenda was approved.

Minutes Approval: The minutes of the October 6, 2020 Policy and Personnel meeting were approved.

Public Comment: There was none.

Personnel Issue:

Director 1 Year Review

Vickery distributed and compiled evaluations from the Trustees. The Director was evaluated on the following topics: Relationship with Board of Trustees, Goals and Objectives, Community Relationships, Personnel Matters, Business and Finance, Personal Quality, and Goals going forward. Howard met, exceeded, or far exceeded expectations.

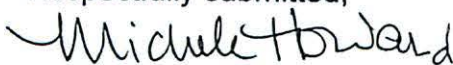
Howard presented her personal evaluation followed by a discussion with Trustees of areas of growth for Howard and the library. Comments were very positive. All are looking forward to a Strategic Planning starting in January. There was some discussion about compensation which was referred to the Finance Committee.


Next Meeting Date / Time: December 1, 2020 at 10:30am.

Next Meeting Topic Suggestions: Laptop Policy, Fine Policy

Public Comment: There was none.

Adjournment: The meeting adjourned at 11:58 am.

Respectfully submitted,

M. Howard, Recording Secretary

Approved by board vote on November 19, 2020,

M. Pakieser, Board Secretary