



TADL Board of Trustees Finance & Facilities Committee

August 3, 2021
4:00 pm ~ Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: S. Odgers and C. Sullivan Trustees. B. Bennett, D. Radjenovich, and M. Howard, staff.

Agenda Approval: The agenda was approved as amended.

Minutes Approval: Minutes from the June 8, 2021 Finance and Facilities and Services Committee were approved.

Public Comment: No public comment.

Facilities

Lighting RFP Update:

Bennett informed the committee that 5 out of the 6 companies contacted did walk-throughs for the project but we only anticipate 2 bids to come in. Those are due at noon on August 6th. This project will pay for itself in under 5 years.

New Sorter Update

The sorter is in and working wonderfully. Patrons really love it!

Bike Fix-It Station Update

Howard reported that Bennett installed the new Bike Fix-it station. This was a donation from Cherry Capital Cycling Club. Odgers noted that these stations are also helpful for fixing wheelchairs along with bikes.

Electric Vehicle Charging Station Update

Howard and Bennett explained the basics of how the stations work using the Blink App. Both are fully functional and have already been used.

Finance:

Improvements to the Story Room

Howard is requesting approval to spend Public Improvement Funds for painting the Story Room (\$1,572) and use of funds from the Slerer Fund for new flooring in the Story Room (\$7,630). Bennett is still getting a couple of quotes for the flooring. It was motioned for approval by Sullivan and seconded by Odgers for Howard to put this on the August Board agenda.

Change the Fixed Amount

Based on the audit recommendation, Howard and Radjenovich would like to change the fixed asset amount from \$500 to \$5,000. It was motioned by Sullivan and seconded by Odgers for Howard to put this on the August Board agenda.

New Account Software Purchase

Due to the State of Michigan adopting a new Uniform Chart of Accounts, Howard explained that TADL will need to reorganize and renumber all of our budget accounts and it must be adopted by December 31, 2021. Unfortunately, the accounting software we currently use will not conform to the new requirements. Radjenovich is researching new governmental accounting software companies. These are very expensive. We'll know more next month.

Union Negotiation Update

Howard reported that the Union negotiation is going well. All the economic and non-economic issues have been agreed upon. Both parties are working on some final wording.

Member Negotiation

Odgers and Sullivan explained what had transpired with the Member Library agreement negotiation. Howard and Radjenovich will work on answering their questions and give some financial context to the Negotiation Trustees.

Next Meeting Date / Time: September 14, 2021 at 4:00pm

Next Meeting Topic Suggestions: Uniform Chart of Accounts; Future topics: bathrooms and roof.

Public Comment: No public Comment.

Adjournment: The meeting adjourned at 6:11 pm