



TRAVERSE AREA DISTRICT
LIBRARY

TADL Board of Trustees Finance & Facilities Committee

March 9, 2021
4:00 pm ~ via Zoom

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: M. Budzinski, S. Odgers, and C. Sullivan Trustees. B. Bennett, D. Radjenovich and M. Howard, staff.

Agenda Approval: The agenda was approved.

Minutes Approval: Minutes from the February 2, 2021 Facilities Committee were approved.

Public Comment: No public comment.

Finance:

Summary of TADL Fund Balances: Howard and Radjenovich presented an accounting of TADL's fund balances. After much discussion and clarifying questions, Howard and Radjenovich will do some re-organizing before presenting to the Board at the March meeting. There are some inconsistencies between our Policies and the funds. Howard and Radjenovich will work to resolve these with the Auditors, Legal Counsel and the Board.

Support to Enroll in the Finance Certificate Program from MLA: Howard would like to enroll in this program. It is \$1,500 but there are scholarships right now via the MLA to pay for it. This program would help Howard as we move toward long range planning and expenses. Howard would also be able to mentor other directors. All were supportive and Howard will ask Jones for his approval as it does not require full board approval.

Support for Bookmobile Rotary Grant Application: Howard and Brady have submitted a grant application for \$50,000 for a Bookmobile. Many partners are very excited about this but Rotary needs full Board approval for this grant. Motioned by Odgers, supported by Budzinski, all were in favor to present this at the March Board Meeting.

Facilities:

Roof Update: Bennett provided an update. We continue to see melting on the East Side of the building. Hopefully a new roof will improve this. While we had hoped to have information by the March meeting, we will have roofing cost information at the April committee and Board meeting, including having the engineer and architect at those meetings.

Electric Vehicle (EV) Charging Station: Howard found a grant to pay for an EV charging station. Odgers suggested we create a Green or Environmental Plan for the library. All were supportive of Howard looking into this further.

Lighting Update & RFP Process: Bennett provided an update that we continue to work with legal counsel to get the RFP process ready and are hopeful to get this work done by April.

ADA Assessment: Odgers suggested we get an ADA assessment of the building as we work toward remodeling of the bathrooms. Howard will look into this.

Book Return Lane Issues: Odgers noted there was a lot of ice building up in the book return lane. Bennett was challenged by this all winter and spent hours outside chipping the ice away. The situation resulted in the gutters dripping. Bennett will talk to Spence about making sure these are sealed properly when the roof is renovated. We can watch conditions in winter 2021-22, to see if they are resolved. If not, we can explore some sort of coverage in that area.

Next Meeting Date / Time: April 13, 2021 at 4:00pm

Next Meeting Topic Suggestions: EV Changing Station; Fund Balance Amount

Public Comment: No public Comment.

Adjournment: The meeting adjourned at 5:03 pm