



## TADL Board of Trustees Finance & Facilities Committee

November 2, 2021  
4:00 pm ~ Thirlby Room and Zoom

610 Woodmere Ave. / Traverse City, MI / 49686

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**Attendance:** S. Odgers and C. Sullivan Trustees. B. Bennett, D. Radjenovich, and M. Howard, staff. J. Jones, Board President and K. Zeits, legal counsel, were also in attendance.

**Agenda Approval:** The agenda was approved in a changed order.

**Minutes Approval:** Minutes from the October 5, 2021 Finance and Facilities and Services Committee were approved.

**Public Comment:** No public comment.

### **Finance:**

#### Member Library Negotiation

Jones and Sullivan led a discussion about the Member Negotiation. Howard will draft a letter for the Negotiation Team to present to Interlochen Public Library's negotiating team.

Jones and Zeits left the meeting after this topic.

#### 2022 Budget

Howard and Radjenovich presented the budget. There was much discussion and the committee approved the budget. The November board meeting will include the Budget Hearing.

#### Request for Proposals for Insurance Carriers

It has come to Howard's attention that we have not had an RFP for Insurance Carriers in over 10 years. She would like approval from the Committee to go out for Request for Proposals for Insurance Carriers. It was motioned by Odgers and supported by Sullivan to bring this request to the full Board for approval at the November meeting.

### **Facilities:**

#### Long Term Planning:

Howard has created a long-term plan that she shared with the Trustees. Bennett is researching whether it makes sense to hold off on the roof because of supply chain issues. They are still having difficulty reaching the architect Fred and he has still not created the plans to go out for bid regardless of any deadlines. Bennett will continue to contact Fred. They will report back to the committee in December.

Covid Tree Dedication:

Bennett and Howard talked to an arborist and we will need to replace some trees in the front that have been damaged and are dying. This is a great opportunity to have a Covid Remembrance Tree. Howard will bring this back for discussion in the spring.

Approval for Holiday Party with Alcohol on Library Property

Howard would like to do a Holiday party and the staff is very excited about this. She is researching having it at the Filling Station or perhaps on location at the Main Library. She would like permission to service food and alcohol at the party for staff. Odgers made the motion to allow Howard to have food and alcoholic beverages for a staff party on library property after hours. The motion was supported by Sullivan and will be brought to the full board for approval at the November meeting.

**Next Meeting Date / Time:** December 7 2021 at 4:00pm.

**Next Meeting Topic Suggestions:** Budget Adjustments

**Public Comment:** No public Comment.

**Adjournment:** The meeting adjourned at 5:46 pm