



TADL Board of Trustees Finance & Facilities Committee

April 5, 2022

4:00 pm ~ Thirlby Room and Zoom

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: P. Deyo, J. Jones, and C. Sullivan Trustees, D. Radjenovich, S. Morey, J. Jass, and M. Howard, staff.

Agenda Approval: The agenda was approved.

Minutes Approval: Minutes from the February 1, 2022 Finance and Facilities and Services Committee were approved as amended.

Public Comment: No public comment.

Facilities:

Roof Update:

Jass has contracted with Intertek to check the progress of the roofing project in terms of heat loss. Some significant improvements have been made. Jass is waiting to hear back from their engineer with more data and about proceeding further with mitigation techniques and needs for the roof deck.

Sign Discussion:

Jass contacted his former employer and got a rough quote of \$25,000 for the outside sign. Howard mentioned that the Friends of the Library are willing to help pay for this and TADL staff will fundraise to complete this project. Jass is getting a free design proposal from the sign company.

Bathroom RFP Process:

Jass is still moving forward with ideas for this process and costs to bring to the committee in the future. Jass is currently looking at epoxy floors to reduce odors and expedite cleaning.

Makers Space:

Trustee Deyo presented information about Makers Spaces and public libraries. Morey explained some of the initiatives TADL is doing and ideas for the future. Deyo has offered his expertise if it is needed to help.

Approval for Spending for Bookmobile Interior:

Howard and Brady are moving forward with the interior now that the exterior is done. Brady has not found many companies that work on interiors or have any openings to do this work. Howard

will bring 2 quotes to the April Board meeting and a request for a not to exceed amount and two quotes for the work.

Finance:

Quotes for Updating the Website and approval of Spending for the Website:

Morey and Radjenovich realized that money had not been put into the 2022 budget for a renovated website. Howard asked the Trustees to approve a not to exceed amount of \$35,000 from the Public Improvement Fund to pay for a renovated website. Motion was made by Jones and seconded by Deyo to bring this motion to the April Board meeting.

Next Meeting Date / Time: May 3, 2022 at 4:00pm.

Next Meeting Topic Suggestions: Roof Updates, Bathroom Updates,

Public Comment: No public comment.

Adjournment: The meeting adjourned at 5:08 pm