



## TADL Board of Trustees Finance & Facilities Committee

January 4, 2022  
4:00 pm ~ Thirlby Room and Zoom

610 Woodmere Ave. / Traverse City, MI / 49686

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**Attendance:** S. Odgers and C. Sullivan Trustees, D. Radjenovich, and M. Howard, staff.

**Agenda Approval:** The agenda was approved.

**Minutes Approval:** Minutes from the December 7, 2021 Finance and Facilities and Services Committee were approved.

**Public Comment:** No public comment.

### **Facilities:**

#### Roof Update:

Fred Campbell did not deliver the plans by December 19th. Bennett is going to stop by his office to try to contact Campbell.

#### Facilities Manager Replacement:

Howard informed the Trustees after reviewing 60 applications, and doing many interviews, John Jass has been selected to replace Bennett when he retires on Feb. 1st. They are big shoes to fill but Howard is confident Jass will do great!

#### Security Personnel Update

Security Personnel started on 12/26/21 and has been met by support from staff and patrons. Many staff have expressed relief and are thankful to have the guards in the library so that they can do their library jobs while security patrol the library and handle Behavior Policy violations.

### **Finance:**

#### Amendment to the End of Year Budget Adjustments

Radjenovich explain to the Trustees that she made a clerical error and transposed the wrong number when calculating the end-of-year budget adjustments. As a result, even though overall the budget will have \$400,000 extra, the Personnel line of the End of Year Budget adjustment will be underfunded. We have notified the auditors so it will be noted on the Audit. An Amended End of Year Budget Amendment will be on the January Board Agenda.

#### Director Compensation

Trustees discussed the review of Howard. Howard presented some scenarios for the Trustees to discuss compensation. Howard recognized that she did receive a significant raise last year

and thus had no direct request for compensation this year. Radjenovich explained that all union members received a 3% raise per the Union negotiation, and most administrators received 5%. Odgers noted that some libraries were giving bonuses to their directors. Given the many considerations, Odgers made a motion that Howard get a 5% raise for 2022. Seconded by Sullivan to bring this to the January Board meeting. Howard was very thankful.

**Next Meeting Date / Time:** February 1, 2022 at 4:00pm.

**Next Meeting Topic Suggestions:** Review Capital Improvements for 2022 including the bathrooms and outdoor sign.

**Public Comment:** No public comment.

**Adjournment:** The meeting adjourned at 5:47 pm