



TRAVERSE AREA DISTRICT
LIBRARY

TADL Board of Trustees Policy and Personnel Committee Minutes

October 6, 2020
10:30 am~ Zoom meeting

610 Woodmere Ave. / Traverse City, MI / 49686

Attendance: M. Vickery and J. Wescott, Trustees; M. Myers, K. Carrier, D. Radjenovich and M. Howard, Staff.

Agenda Approval: The agenda was approved as amended.

Minutes Approval: The minutes of the September 1, 2020 Policy and Personnel meeting were approved.

Public Comment: There was none.

Policy Issues:

Remote Access for Board Meetings

Howard reviewed some of the comments from the September Board meeting. There was much discussion about the various aspect of the Open Meetings Act (OMA) including safety as a consideration of how to hold a meeting. Howard will bring back questions for attorney Zeits including information about a physical quorum and does a wholly remote meeting meet OMA. Howard will also be monitoring developments in the Legislature for changes to the OMA.

Policies: Bulletin Board 4.5 and Display Case 4.12

Based on past experience and reviewing other library policies, Howard brought some minor changes to Policy 4.5 Bulletin Boards. Some edits were discussed which Howard will clarify with Zeits. Howard proposed new policy 4.12 regarding display cases. Some edits were discussed. Both policies were motioned for adoption and recommended to move to full board approval at the October Board meeting.

Policy: 4.1 Behavior Policy no. 19

In light of current events in the State's rising COVID cases, Howard proposed revising the policy to protect our staff and patrons. After some revision, a new, slightly changed policy was drafted. Howard will have legal counsel review it and bring it to the October Board meeting.

Personnel Issues:

Director 1-year review

Vickery will be sending out the review to the Trustees to fill out and include the summary provided by Howard. Howard will ask staff for input on goals and check with attorney Zeits on procedure. It will be up to Howard if the review is in closed session which will happen at the

November Policy and Personnel meeting. This meeting will be open to all board members and noticed as a Special Meeting. Vickery will talk to Jones about this plan.

Next Meeting Date / Time: November 10, 2020 at 10:30am due to the election being on November 3rd.

Next Meeting Topic Suggestions: Remote Access; Director Review as a possible quorum

Public Comment: M. Myers commented that she supports the change in terms from social distance to physical distance. She also pointed out that while on the Betsy Valley District Library Board, they allowed Trustees to call in and it worked out okay.

Adjournment: The meeting adjourned at 12:04 pm