

**TADL Board of Library Trustees**  
Finance Committee  
**Minutes**  
June 4, 2019, 5:30 PM ~ Thirlby Room

**In Attendance:**

J. Gillman, Treasurer and J. Jones, Secretary. S. Odgers, trustee, attended via telephone. G. Juett and D. Radjenovich, staff. Jake Schierbeek from DGN was also in attendance.

**Agenda Approval** – The agenda was approved as presented with the addition of Fine Forgiveness for TCAPS Students.

**Minutes Approval** – The minutes of the May 7, 2019, meeting were approved as distributed.

**Public Comment** – There was none.

**Audit Review**

Jake Schierbeek, audit supervisor from Dennis, Gartland & Niergarth, reviewed the draft audit with the committee. He went over the Management Discussion and Analysis section which provides an overview of the highlights of the year's financial activity and future considerations. He stated that they are giving an "unmodified" opinion which the highest possible. DGN staff will present the audit to the Board at its meeting on June 20.

**Fine Forgiveness – MOU with TCAPS for Library Cards for Every Student**

Juett passed out the draft MOU that was developed by TCAPS and edited by Karrie Zeits. The initiative is based on Kalamazoo Public Library's agreement with their school district and provides reciprocal services between the two as well as a library card for each student. One of the stipulations of the agreement is that all fines, but not charges for lost items, would be forgiven on a one time basis to get the students back to using the library. An estimate of the outstanding balance for TCAPS students is approximately \$40,000, which is likely uncollectible anyway. Committee members agreed that it was a worthwhile program. The agreement has been sent back to TCAPS for additional review and will come back to various committees when the review is complete.

Next Meeting Topics – Roof

**Public Comment** – There was none.

**Next Meeting:** July 2, 2019 at 10:00 a.m. if needed.

**Adjournment** – The meeting adjourned at 6:02 p.m.

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**Roster:** Jason Gillman, Chair; Joseph Jones; Susan Odgers; Juett (staff)