

### 3.21 Fines and Lending Periods

<u>Format</u>	<u>Loan Period</u>	<u>Item Limits</u>	<u>Renewals</u>	<u>Holds</u>	<u>Daily Fines</u>	<u>Maximum Fines Per Item</u>
Regular Collection (includes everything not listed below)	4 weeks		Up to 4	Y	\$0.25 (0.15 YS*)	\$10.00
<b>Special Materials:</b>						
Entertainment DVDs	1 week		Up to 4	Y	\$0.25	\$10.00
TV Series more than 5 hours run time	2 weeks		Up to 4	Y	\$0.25	\$10.00
TV Series less than 5 hours run time	1 week		Up to 4	Y	\$0.25	\$10.00
Current Year Magazines	2 weeks		No	Y	\$0.25	\$10.00
"Hot Books"	2 weeks		No		\$1.00	\$10.00
"Hot DVDs"	4 days	7	No	Y	\$1.00	\$10.00
"Hot CDs" / Video Games	1 week	7	No	Y	\$1.00	\$10.00
Puppets	4 weeks		No		\$0.15 ←	\$10.00
Storytime Kits & STEM Kits	2 weeks	2	No		\$1.00	\$10.00
Book Club Kits	6 weeks		No	N	\$1.00	\$10.00
Telescope / AV / Musical Equipment	1 week	2	Up to 4	Y	\$5.00	Replacement Value
Presentation Equipment - Reservation only	1 day	3	No		\$10.00	Replacement Value

Limit of 40 total items on account at any time.

Renewals not allowed if on hold for other patrons.

Fines remain if renewal is late.

Holiday materials are placed in "Hot" status during season.

\*YS - (Youth Services) refers to items in a youth services location.

Loans, fines and limits are uniform throughout TADL.

Maximum fine shall not exceed cost of item.

Revised 10-18-2012; Revised 3-21-2013; Revised 2-19-2015; Revised 2-16-2017; Revised 9-21-2017;  
Revised 8-15-2019

Adopted: Y N

Motion by: S. Matheson

J. Jones  
J. Jones, Board Secretary

Support by: S. Odgers

Date: 8/15/2019