



TRAVERSE AREA DISTRICT  
LIBRARY

## TADL Board of Trustees Policy Committee Minutes

December 5, 2019  
10:00 am~ Thirlby Room

610 Woodmere Ave. / Traverse City, MI / 49686

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**Attendance:** C. Sullivan, M. Vickery, and S. Mathewson, trustees; M. Myers and M. Howard, Staff.

**Agenda Approval:** The agenda was approved as presented.

**Minutes Approval:** The minutes of the November 7, 2019 meeting were approved as amended.

**Public Comment:** There was none.

### **3.21 Fines and Lending Periods – Amendments**

Howard provided a draft a policy of changes to Policy 3.21 based on past Committee input. Howard removed fines for J, JE, JUV, JBR and YA materials. Howard created a new category called Lending Materials to try to streamline our Lending Policy. New items also added are Board Games and Cloth Borrower Bags. Mathewson moved to bring the policy to the Board for approval. Sullivan seconded. All were in favor.

### **Performer Agreement Amendments**

Howard brought the revised Performer Agreement as amended by suggestions by legal counsel Zeits. Howard will bring this to the December Board meeting.

### **MOUs with Newtons Road**

Howard brought two MOUs for approval. The first one is with Newton's Road to provide STEM Kits to various community libraries. The second MOU is to create a STEM Alliance with Newton's Road, the Great Lakes Children's Museum and TADL. Much discussion followed about the role of libraries in providing resources that perhaps others should be providing. Howard will discuss possible relationships between TCAPS and TADL to help them provide STEM Kits to the public schools. Howard will bring the two MOUs to the December Board meeting.

### **3D Printer Policy**

Howard drafted a 3D Printer Policy for review and discussion. Tech Staff provided some real examples of what a 3D Printer can print. The Committee expressed excitement about this project. Howard will bring this policy to the December Board meeting for approval and adoption.

### **Hot Spot Lending (Discussion item)**

Howard is continuing to work with staff and legal counsel to develop this policy. Howard will draft a policy to bring at a future date.

**Next Meeting Date / Time:** January 9, 2020 at 10am.

**Next Meeting Topic Suggestions:** Library Narcan Policy; WiFi Hotspot Lending

**Public Comment:** There was none.

**Adjournment:** The meeting adjourned at 10:47 am